# Information Security Policy

## Purpose

It is our objective to ensure that we govern the security of our information assets from internal and external threats whether deliberate or accidental.

## Responsibilities

The **Managing Director** is responsible for:
- Reviewing, endorsing and achieving this policy's aims.

The **Founding Director** is responsible for:
- Implementing the ISMS.
- Promoting information security in riskHive as well as providing advice and guidance on the implementation of this policy and associated procedures.

The **Head of ERM** is responsible for:
- Monitoring and reviewing the effectiveness of the Information Security Management System (ISMS).
- Administering this policy on behalf of the Managing Director.

**riskHive employees** are responsible for:
- The general security of the information and information systems they use.
- Carrying out their work in line with this policy and associated procedures.
- Challenging any behaviour that falls short of the expectations of this policy.
- Identifying any breaches of this policy and reporting them to the Managing Director.

## Requirements

We will operate within the requirements of our ISMS arrangements which will ensure that we:

- Define our Information Security Objectives and are effective in achieving them.
- Meet our regulatory and legislative requirements.
- Maintain the confidentiality of information.
- Maintain the availability of information.
- Protect information against unauthorised access.
- Ensure Information Security is embedded into our business continuity plans.
- Make sure everyone is aware of their information security responsibilities and receives the appropriate training.
- Ensure that any third parties who work alongside us are made aware of their obligation towards protecting our information assets.

## Measure of success

We measure our success of the implementation of this policy by:

- Being able to demonstrate to our customers that we handle information with care, giving them added confidence in our integrity.
- See demonstrable improvements in our approach to information security.

## Signature and date

*24.02.2023*

*Sandu Hellings – Managing Director*