Information Security Policy

Purpose

It is our objective to ensure that we govern the security of our information assets from internal and external threats whether deliberate or accidental.

Responsibilities

The **Managing Director** is responsible for:

- Reviewing, endorsing and achieving this policy's aims.

The **Founding Director** is responsible for:

- Implementing the ISMS.
- Promoting information security in riskHive as well as providing advice and guidance on the implementation of this policy and associated procedures.

The **Head of ERM** is responsible for:

- Monitoring and reviewing the effectiveness of the Information Security Management System (ISMS).
- Administering this policy on behalf of the Managing Director.

riskHive employees are responsible for:

- The general security of the information and information systems they use.
- Carrying out their work in line with this policy and associated procedures.
- Challenging any behaviour that falls short of the expectations of this policy.
- Identifying any breaches of this policy and reporting them to the Managing Director.

Requirements

We will operate within the requirements of our ISMS arrangements which will ensure that we:

- Define our Information Security Objectives and are effective in achieving them.
- Meet our regulatory and legislative requirements.
- Maintain the confidentiality of information.
- Maintain the availability of information.
- Protect information against unauthorised access.
- Ensure Information Security is embedded into our business continuity plans.
- Make sure everyone is aware of their information security responsibilities and receives the appropriate training.
- Ensure that any third parties who work alongside us are made aware of their obligation towards protecting our information assets.

Measure of success

We measure our success of the implementation of this policy by:

- Being able to demonstrate to our customers that we handle information with care, giving them added confidence in our integrity.
- See demonstrable improvements in our approach to information security.

Signature and date

24.02.2025

Sandu Hellings – Managing Director